OFFICE OF THE PRINCIPAL



Karmashree Hiteswar Saikia College

SIXMILE, PANJABARI ROAD, GUWAHATI-781 022 Phone: 0361-2330646 / 8811037156

Ref.

Date: 15.06.2020

NOTICE NO- 397 (A)

E-GOVERNANCE POLICY

Karmashree Hiteswar Saikia College is obliged to regulate its activities towards E-Governance. Due to Covid-19 Pandemic the college for the benefits of its stake-holders proposed to switch over to egovernance as the situation demands. The following are the different aspects of our e-Governance Policy to maintain transparency and accountability within the campus:

SCOPE:

This policy extends to the following areas:

- · Students Admission and Support
- Examination

OBJECTIVE:

- To provide simpler and efficient system of governance within the institution
- To provide easy and quick access to information
- To make campus Wifi enabled.

POLICY:

The college will implement e governance in all aspect of functioning of admission, examination etc. The policy is designed to make every function transparent and accountable. The college decides to make the following policies and procedure:

Student Admission and support: An open and transparent strategy for the admission process will be adopted which is further strengthened by the ethical practices and regulations. The College brings out its Brochure which is displayed in the website that has guidelines for the admission process. An Admission Portal will be used to manage the admissions in the college.

Examination: The Examination process is regulated by the University and thus college will implement the e-governance policy that is governed by the Parent University.

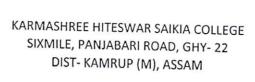
Website: The website of the college will reflect all its activities, important notices, available courses etc. For this purpose, a separate service provider/web designer will be appointed by the college. The College strives to showcase its vibrant self and activeness through its website. All the important notifications have to go live on the website as and when they are released.

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Principal

Karmashree Hiteswar Saikia College

Principal & Secretar College Principal & Secr





RECEIPTS & PAYMENT ACCOUNT FOR THE YEAR ENDED 31,03,2021

RECEIPTS	AMOUNT	PAYMENTS	
To, OPENING BALANCE	1	PAYMENTS By, Salary	AMOUNT
Cash in Bank	30 98 980 69	" Construction Expenses	9,69,660.12
Cash in Hand			1,45,020.00
Cash in Fland	177.52	" Examination Expenses	2,02,345.96
		" Internet Bill	78,223.00
" Examination Fees	2,63,888.00		1,01,100.00
" Admission Fees	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	" Purchase of Furniture	67,600.00
" Bank Interest	82,633.00	,,	16,350.00
" Salary Return	10,000.00		2,80,248.64
" DHE Fund	32,07,171.00		1,11,741.00
" KKHSOU Study Centre		" Telephone Bili	12,865.00
" Red Cross Society	4000	" Printing & Stationary	47,//87.00
		" Audit & Consultancy Fees	69,384.00
		" Bank Charges	9,083.60
		" Repairs & Maintaainance	1,04,183.00
		" Transfer to Library Account	1,56,016.52
		" Transfer to Students Union Account	3,90,023.60
		" Guest Lecturer Remuneration	1,500.00
		" Hardware Expenses	34,074.00
		" Affiliation Fees	1,18,502.00
		" Meeting Expenses	36,114.00
		" Transfer to Misc. Account	74,004.72
		" GMC Tax	1,13,818.00
			1,15,8.8.00
		CLOSING BALANCE	
		Cash at Bank	37,41,328.53
		Cash in Hand	177.32
			1/7.32
ТОТА	68,80,950.01	TOTAL	62 90 050 04
		Signed in terms of	68,80,950.01

Signed in terms of our separate report of even date

Date: 20.12.2021 Place: Guwahati ACOUST!

For, A Ray Choudhury & Co. Chartered Accountants

ARRES

(Akhyadhee Ray Choudhury)
Partner

M. No. 064664

UDIN: 21064664AAAAUF7074

Principal & Secretary College
Principal & Secretary
Principal & Se